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## INTERNAL REPORTING TEMPLATE

Contacts: Nenad Markovic, asst. prof. [gaofficeuis@gmail.com](mailto:gaofficeuis@gmail.com), Dejan Bokonjic, full prof. [dbokonjic@gmail.com](mailto:dbokonjic@gmail.com)

(Persons in charge of the activity, e-mail)

**Erasmus+ KA2 Capacity Building in the field of Higher Education**

Strengthening capacities and digital competences in biomedical education through internationalization at home

BIOSINT

101082863-BIOSINT-ERASMUS-EDU-2022-CBHE



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Project acronym:	BIOSINT
Project full title:	Strengthening capacities and digital competences in biomedical education through internationalization at home
Project:	101082863-BIOSINT-ERASMUS-EDU-2022-CBHE
Funding scheme:	ERASMUS+
Project start date:	January 16, 2023
Project duration:	36 months

Abstract	In accordance with obligations related to T3.4 UES held 4 trainings and educated 106 persons in total with different topics related to the internationalization at home.
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Internal reporting period:	IV
Work package:	WP3
Activity:	T3.4
Annexes (documents resulting from the activity):	Annex 1, Annex 2, Annex 3, Annex 4
Signature (by PCB member)	Dejan Bokonjic, full prof. Nenad Markovic, asst. prof.

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#### VERSIONING AND CONTRIBUTION HISTORY

Version	Date	Revision description	Partner responsible
1	07.12.2024.		UES

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## Annex 1

Strengthening capacities and digital competences in biomedical education through internationalization at home - BIOSINT

### INSTITUTIONAL TRAINING 0

Faculty of Medicine Foča University of East Sarajevo  
BOSNIA AND HERZEGOVINA

### THE MEETING MINUTES

VENUE OF THE MEETING	DATE
<b>Faculty of Medicine</b> <b>Studentska 5 St</b> <b>73300 Foca</b> <b>Bosnia and Herzegovina</b>	02. October 2024
HOST PARTNER	MINUTES PREPARED BY
<b>Faculty of Medicine</b>	Nenad Markovic, asst. prof.

### Erasmus+ KA2 Capacity Building in the field of Higher Education

Strengthening capacities and digital competences in biomedical education through internationalization at home  
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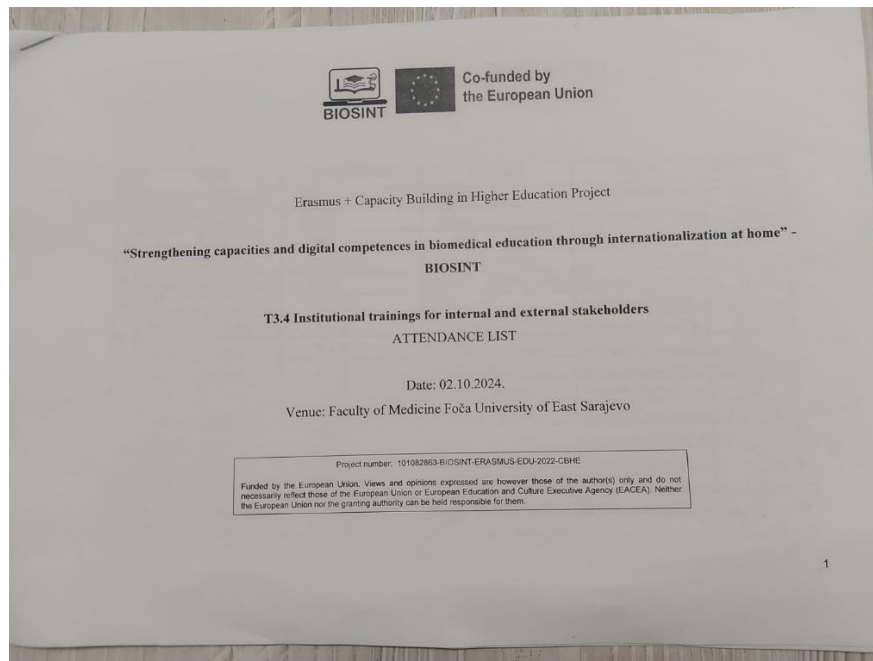
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















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**Strengthening capacities and digital competences in biomedical education through internationalization at home**  
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No	NAME	INSTITUTION	POSITION	E-MAIL	SIGNATURE
1.	Nenad Maravt	MEF	doc. dr. int'l coord	maravt@ves.rs	
2.	OGNJEKKA DANIĆ - PAULIĆ	MEF	doc.	ognjenka.danilic@ves.rs	
3.	Dagom Bodić	UEF	prof	dbodan@gmail.com	
4.	IGOR JEDIĆ	MEF	SEKRETAR	igor.jedj@ves.rs	
5.	Branka Đurić Dragićević	MEF	nastavnik stranog jezika	branka.djuric@gmail.com	
6.	Milica Radanović	MEF	asistent	milicam59@gmail.com	
7.	PAVLOVIĆ - ČEPELIN SILIJANA	MEF	SLUŽBENIK	pcjuc66@gmail.com	
8.	ČOSIĆ MIHA	MEF	STRUČNI SARADNIK	mihaosic@hotmail.com	
9.	JOJIĆ BOJANA	MEF	STRUČNI SARADNIK	bojana-benovic@hotmail.com	
10.	Kovač Jovana	MEF	STRUČNI SARADNIK	junkovac@gmail.com	
11.	Milorad Obradović	MEF	STRUČNI SARADNIK	milomir.obradovic@gmail.com	
12.	Veslana Drašković	MEF	STRUČNI SARADNIK	veslana.drauskovic@ves.rs	
13.	Radica Vukobratović	MEF	STRUČNI SARADNIK	radica.vukobratovic@ves.rs	
14.	ČOKIĆ BRANKA	MEF	STRUČNI SARADNIK	branka.cokic@ves.rs	
15.	Aleksandra Spasić	MEF	STRUČNI SARADNIK	aleksandra.spasic@ves.rs	
16.	ČOKIĆ BRANKA	MEF	STRUČNI SARADNIK	branka.cokic@ves.rs	

## Erasmus+ KA2 Capacity Building in the field of Higher Education

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17	Dragana Obradovic	MEF	cooredin profesor	draganaobr@guar.com	27.04.2022
18	Dragana Gibes	DB Dotq	specijalizant	dragana.gibes@gmail.com	27.04.2022
19	Dragana Jovanovic	MEF	laborant	jdj19902@gmail.com	27.04.2022
20	Dragana Jovanovic	MEF	asistent	vujicic101@gmail.com	27.04.2022
21	Sokolovic Dragana	MEF	univerzitet	jovanovic101@gmail.com	27.04.2022
22	Bozovic Aleksandra	MEF	asistent	bozovic101@gmail.com	27.04.2022
23	MAJA CORIC	MEF	strucni sekretar	MAJACORIC@VES.BA	27.04.2022
24	Bozovic Aleksandra	MEF	laborant	bozovic101@gmail.com	27.04.2022
25	Bozovic Aleksandra	MEF	LABORANT	bozovic101@gmail.com	27.04.2022
26	Bozovic Aleksandra	MEF	strucni sekretar	bozovic101@gmail.com	27.04.2022
27	Bozovic Aleksandra	MEF	tehnici sekretar	bozovic101@gmail.com	27.04.2022
28	Bozovic Aleksandra	MEF	prodavac HIR	bozovic101@gmail.com	27.04.2022
29	Bozovic Aleksandra	MEF	asistent	bozovic101@gmail.com	27.04.2022
30	TAMARA SOLADA	MEF	ASISTENT	solaptanava5@gmail.com	27.04.2022
31	Bozovic Aleksandra	MEF	DOCENT	bozovic101@gmail.com	27.04.2022
32	Bozovic Aleksandra	MEF	docent	bozovic101@gmail.com	27.04.2022
33	Ana Nadica Onic	MEF	asistent	anunovic@gmail.com	27.04.2022
34	Danijela Radulovic	MEF	visi asistent	danijela.radulovic@gmail.com	27.04.2022

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35	Munira Zhyrbay Mamedova	MEF	asistent	menadub@gmail.com	MEF
36	Bilvana Koshic	MEF	asistent	bilvana.koshic@gmail.com	MEF
37	Jovan Kulić	MEF	laborant	kulic.jovan@xhoo.ca	JKulić
38	Dragan Jovic	MFF	asistent	dragan.jovic1@gmail.com	Dragan
39	Njela Kubić-Kalijad	MEF	asistent	njela.kubic@xhoo.ca	Njela
40	Spomenka Ljubojević	MEF	asistent	spomenka.ljubojevic@gmail.com	Spomenka
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➤ **Agenda of Institutional training**

## **AGENDA**

**02 OCTOBER 2024**

10:00 – 10:30	<b>Registration of participants</b>	
10:30 – 10:35	Welcome speech	<b>Prof. dr Dejan Bokonjić</b> , dean of the Faculty of Medicine
10:35 – 11:35	Internationalization at home	<b>Nenad Markovic</b> , asst. prof.
11:35 – 12:00	Internationalization of curriculum	<b>Ognjenka Janjic Pavlovic</b> , Vice-dean
12:00 – 12:20	Safety and security protocols	<b>Igor Tesovic</b> , secretary
12:20 – 12:40	Students' affairs	<b>Minja Cosovic</b> , chief of student service
12:40 – 13:00	Questions and conclusions	<b>All participants</b>

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➤ **Minutes**

At the very beginning, the dean welcomed the attendees, briefly presented the faculty's internationalization strategy, the process of the internationalization strategy at home and the upcoming accreditation process according to the world standards of WFME.

Nenad Markovic presented the internationalization at home project, key activities, deliverables, the current level of implementation and obligations of the faculty and the involvement of all employees and students.

Vice-dean Ognjenka Janjić Pavlović presented the internationalization of the curriculum that has already been implemented at the Faculty of Medicine in English, and the organization of virtual courses using a virtual classroom was also presented.

Minja Cosovic presented the necessary obligations that the Office for Cooperation with International Students has in its everyday work.

Igor Tesovic presented the safety and security protocols that must be respected by faculty employees and students.

In total there were 40 participants.

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## PHOTOS OF THE MEETING



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## **Annex 2**

**Strengthening capacities and digital competences in biomedical education through internationalization at home - BIOSINT**

**INSTITUTIONAL TRAINING 1  
Faculty of Medicine Foča University of East Sarajevo  
BOSNIA AND HERZEGOVINA**

### **THE MEETING MINUTES**

<b>VENUE OF THE MEETING</b>	<b>DATE</b>
<b>Faculty of Medicine Studentska 5 St 73300 Foca Bosnia and Herzegovina</b>	<b>15. October 2024</b>
<b>HOST PARTNER</b>	<b>MINUTES PREPARED BY</b>
<b>Faculty of Medicine</b>	<b>Nenad Markovic, asst. prof.</b>

### **Erasmus+ KA2 Capacity Building in the field of Higher Education**

**Strengthening capacities and digital competences in biomedical education through internationalization at home**

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“Strengthening capacities and digital competences in biomedical education through internationalization at home” -

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#### T3.4 Institutional trainings for internal and external stakeholders

##### ATTENDANCE LIST

Date: 15.10.2024.

Venue: Faculty of Medicine Foča University of East Sarajevo

Project number: 101082863-BIOSINT-ERASMUS-EDU-2022-CBHE

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No	NAME	INSTITUTION	POSITION	E-MAIL	SIGNATURE
1.	Neaod Marković	Faculty of Medicine ME	asst. prof.	neoad.markovic@vetves.rs	
2.	Gert de Lepeker	KU Leuven	Head Gen.	gert.delepeker@kuleven.be	
3.	Dragana Dražil	Faculty of Medicine Fo	assoc. prof.	dragana.drazil@ves.rs	
4.	Arco Anđrić	Faculty of Medicine Fo	student	arcoandric@gmail.com	
5.	Nikola A. Kosanović	Faculty of Medicine Fo	student	nikola.a.kosanovic@gmail.com	
6.	Viktor Spasić	Faculty of Medicine Fo	student	viktorspasic@gmail.com	
7.	Francesca Terchia	Faculty of Medicine Fo	Student	francy.to3@gmail.com	
8.	Andjelina Prodanović	Faculty of Medicine Fo	Student	andjelinaprodanovic@gmail.com	
9.	Nikola Saran	Faculty of Medicine Fo	student	nikola.saran201@gmail.com	
10.	Željko Nikolić	Faculty of Medicine Fo	student	zelikon231@gmail.com	
11.	Katarina Jettović	Faculty of Medicine Fo	student	kacanjettovic@gmail.com	
12.	Tamara Leković	Faculty of Medicine Fo	student	tamaralekovic1@gmail.com	
13.	Daliborka Pejić	Faculty of Medicine Fo	student	daliborkapejic2016@gmail.com	
14.	Lana Pejić	Faculty of Medicine Fo	student	pejic.lana1@gmail.com	
15.	Marija Mališ	Faculty of Medicine Fo	student	marijamalis13@gmail.com	
16.	Zorana Ljubić	Faculty of Medicine Fo	student	ljubiczorana@gmail.com	



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17	Afshe Pameen	Faculty of Medicine	Student	parveenafshe4321@gmail.com	Afshe
18	Theertha Prakash	Faculty of Medicine	Fora Student	theerthaprakashm@gmail.com	Theertha
19	Sonja Popovic	Faculty of Medicine	Fora Student	sonjapopovic99@gmail.com	Sonja
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➤ Agenda of Institutional training

**AGENDA**

**15 OCTOBER 2024**

<b>10:00 – 10:30</b>	<b>Registration of participants</b>	
<b>10:30 – 10:35</b>	<b>Welcome speech</b>	<b>Prof. dr Dejan Bokonjić, dean of the Faculty of Medicine</b>
<b>10:35 – 11:35</b>	<b>Internationalization at home_ KU Leuven Case study</b>	<b>Geert De Lepeleer KU Leuven</b>
<b>11:35 – 12:10</b>	<b>Samsic professional exchanges</b>	<b>Aleksandar Tanović Student Faculty of Medicine</b>
<b>12:10 – 13:00</b>	<b>Safety and security protocols</b>	<b>Nenad Markovic, asst. prof. International coordinator Faculty of Medicine</b>
<b>13:00 – 13:30</b>	<b>Questions and conclusions</b>	<b>All participants</b>

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➤ **Minutes**

The aim of the first institutional training was to train internal stakeholders in the organization of guidelines, protocols and procedures for international students, application rules of social and cultural integration, student support services, marketing trainings, virtual and digital innovation in conducting teaching process and interactions, social integration strategies and strategies for IaH.

The attendees were presented with a case study of KU Leuven by Geert De Lepeleer. Then, student Aleksandar Tanović, president of the Medical Faculty Association, presented and explained the existing procedures for international students, existing support, promotion, social integration, and the recently enabled SAMSIC IFMSA student exchange that the BIOSINT project team made possible for students of the Faculty of Medicine.

Nenad Marković, international coordinator, presented security, safety and healthy protocols for all incomers and presented possibilities offered by the Faculty of Medicine for all incomers, staff and students.

In total there were 19 participants.

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## PHOTOS OF THE MEETING



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### Annex 3

Strengthening capacities and digital competences in biomedical education through internationalization at home - BIOSINT

## INSTITUTIONAL TRAINING 2

Faculty of Medicine Foča University of East Sarajevo  
BOSNIA AND HERZEGOVINA

### THE MEETING MINUTES

VENUE OF THE MEETING	DATE
<b>Faculty of Medicine</b> <b>Studentska 5 St</b> <b>73300 Foca</b> <b>Bosnia and Herzegovina</b>	11. November 2024
HOST PARTNER	MINUTES PREPARED BY
<b>Faculty of Medicine</b>	Nenad Markovic, asst. prof.

### Erasmus+ KA2 Capacity Building in the field of Higher Education

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“Strengthening capacities and digital competences in biomedical education through internationalization at home” -

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T3.4 Institutional trainings for internal and external stakeholders

ATTENDANCE LIST

Date: 11.11.2024.

Venue: Faculty of Medicine Foča University of East Sarajevo

Project number: 101082863-BIOSINT-ERASMUS-EDU-2022-CBHE

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No	NAME	INSTITUTION	POSITION	E-MAIL	SIGNATURE
1.	SROBAN ŽIVANOVIĆ	Medicinski fakultet Foča	VIŠI ASISTENT	SROBAN.ZIVANOVIC@FACULTET.FOČA.BA	C. Živanić
2.	PAVLOVIĆ MIROSLAV	UB FOČA			Pavlović
3.	ČURUŠIĆ ANA	UB FOČA			Čur
4.	KROVIĆ JELICA	UB FOČA	gl. seštra	jelicakrovic@gmail.com	Krovic
5.	MILANOVIĆ JELICA	UB FOČA	gl. seštra	milanovicj@gmail.com	Milanova
6.	MILANOVIĆ JELICA	UB FOČA	gl. seštra	milanovicj@gmail.com	Milanova
7.	MILANOVIĆ JELICA	UB FOČA	gl. seštra	milanovicj@gmail.com	Milanova
8.	MILANOVIĆ JELICA	UB FOČA	gl. seštra	milanovicj@gmail.com	Milanova
9.	MILANOVIĆ JELICA	UB FOČA	gl. seštra	milanovicj@gmail.com	Milanova
10.	MILANOVIĆ JELICA	UB FOČA	gl. seštra	milanovicj@gmail.com	Milanova
11.	MILANOVIĆ JELICA	UB FOČA	gl. seštra	milanovicj@gmail.com	Milanova
12.	MILANOVIĆ JELICA	UB FOČA	gl. seštra	milanovicj@gmail.com	Milanova
13.	MILANOVIĆ JELICA	UB FOČA	gl. seštra	milanovicj@gmail.com	Milanova
14.	MILANOVIĆ JELICA	UB FOČA	gl. seštra	milanovicj@gmail.com	Milanova
15.	MILANOVIĆ JELICA	UB FOČA	gl. seštra	milanovicj@gmail.com	Milanova
16.	MILANOVIĆ JELICA	UB FOČA	gl. seštra	milanovicj@gmail.com	Milanova
17.	MILANOVIĆ JELICA	UB FOČA	gl. seštra	milanovicj@gmail.com	Milanova
18.	MILANOVIĆ JELICA	UB FOČA	gl. seštra	milanovicj@gmail.com	Milanova
19.	MILANOVIĆ JELICA	UB FOČA	gl. seštra	milanovicj@gmail.com	Milanova

20	Мирна Мирна	Medicinski fakultet For	student dr. njegje	milica00@gmail.com	Мирна М.
21	Хелена Ђулинковић	Medicinski fakultet For	Студент здр. неге	helena.julinovic@gmail.com	Хелена Ђ.
22	Љуба Сара	Medicinski fakultet For	Студент здр. неге	sara.cavic7@gmail.com	Љуба С.
23	Наташа Радовић	UB FOCA	Студент здр. неге	nataša111@bme.com	Наташа Р.
24	СЛАДАН МИЛАНОВИЋ	UB-FOCA	Студент здр. неге	sladani.laportant	Сладан М.
25	Мирна Јовановић	—	Мирна Ј.	mirna.jovanovic@gmail.com	Мирна Ј.
26	Јасмина Мерић	ЈЗУ ДОМ ЗДРАВЉА АТ	ЈЗУ ДОМ ЗДРАВЉА АТ	jasmina.meric@gmail.com	Јасмина М.
27	Јасмина Мерић	ЈЗУ ДОМ ЗДРАВЉА АТ	ЈЗУ ДОМ ЗДРАВЉА АТ	jasmina.meric@gmail.com	Јасмина М.
28	Јасмина Мерић	ЈЗУ ДОМ ЗДРАВЉА АТ	ЈЗУ ДОМ ЗДРАВЉА АТ	jasmina.meric@gmail.com	Јасмина М.
29	Маријана Мерић	UB FOCA	Студент здр. неге	marijana.meric@gmail.com	Маријана М.
30	Јасмина Мерић	UB FOCA	Студент здр. неге	jasmina.meric@gmail.com	Јасмина М.
31	Наташа Радовић	Med. fakultet For	Студент здр. неге	nataša111@bme.com	Наташа Р.
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➤ **Agenda of Institutional training**

## **AGENDA**

**11 NOVEMBER 2024**

10:00 – 10:30	<b>Registration of participants</b>	
10:30 – 10:35	Welcome speech	<b>Prof. dr Dejan Bokonjić</b> , dean of the Faculty of Medicine
10:35 – 11:35	Internationalization at home at the Faculty of Medicine Foča - needs and challenges	<b>Prof. dr Dejan Bokonjić</b> , dean of the Faculty of Medicine
11:35 – 12:35	Safety and security protocols	<b>Srdan Živanović</b> , senior assistant
12:35 – 13:00	Questions and conclusions	<b>All participants</b>

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➤ **Minutes**

This institutional training brought together a large number of external stakeholders from the Foča Hospital and the Foča Health Center. The aim of the institutional training was to examine the impact of external stakeholders on the maintenance of the internationalization at home system and to improve the services provided to students by helping them integrate faster.

Dean Prof. Bokonjić presented the current situation at the faculty in establishing the internationalization at home system. The possibilities of how external stakeholders, primarily the Foča Hospital and the Foča Health Center as health institutions, can help the faculty in this process were reviewed.

Srđan Živanović, senior assistant, presented safety and security protocols, i.e. protocols that should be followed by all employees, students and guests at the faculty in the event of unforeseen circumstances.

The possibility of joint cooperation regarding the integration of foreign students in the city, not only at the faculty, was discussed, so that they feel better in Foča.

In total there were 31 participants.

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## PHOTOS OF THE MEETING



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#### Annex 4

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### **INSTITUTIONAL TRAINING 3**

Faculty of Medicine Foča University of East Sarajevo  
BOSNIA AND HERZEGOVINA

#### **THE MEETING MINUTES**

VENUE OF THE MEETING	DATE
<b>Faculty of Medicine</b> <b>Studentska 5 St</b> <b>73300 Foca</b> <b>Bosnia and Herzegovina</b>	06. November 2024
HOST PARTNER	MINUTES PREPARED BY
<b>Faculty of Medicine</b>	Nenad Markovic, asst. prof.

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No	NAME	INSTITUTION	POSITION	E-MAIL	SIGNATURE
1.	Marina Solaja	Faculty of medicine	student	marinasolaja20@gmail.com	<i>[Signature]</i>
2.	Marija Lozo	Faculty of medicine	student	lozomarija200@gmail.com	<i>[Signature]</i>
3.	Leana Despotović	Faculty of Medicine	student	despotovicleana@gmail.com	<i>[Signature]</i>
4.	Vesna Kariklić	Faculty of medicine - Tuzla	student	vesnakarickic19@gmail.com	<i>[Signature]</i>
5.	Irena Lubura	Faculty of medicine - Tuzla	student	irenalubura20@gmail.com	<i>[Signature]</i>
6.	Porše Vuković	Faculty of medicine	student	vukovicporse23@gmail.com	<i>[Signature]</i>
7.	Katarina Jeković	Faculty of medicine	student	katejektivice@gmail.com	<i>[Signature]</i>
8.	Dajana Simić	Faculty of medicine	student	dajanasimic@gmail.com	<i>[Signature]</i>
9.	MARIJA MARKOVIĆ	Faculty of medicine	student	marijaprinipessac@gmail.com	<i>[Signature]</i>
10.	Jeković Tamara	Faculty of medicine	student	tamarajekovic1@gmail.com	<i>[Signature]</i>
11.	Bonja Popović	Faculty of medicine	student	bonjapopovic99@gmail.com	<i>[Signature]</i>
12.	Indira Benderac	Faculty of Medicine	student	odt893@gmail.com	<i>[Signature]</i>
13.	Marija Mališ	Faculty of Medicine	student	marijamalis12@gmail.com	<i>[Signature]</i>
14.	Matea Brkić	Faculty of Medicine	student	mateabrkić00@gmail.com	<i>[Signature]</i>
15.	Jovana Lepenjak	Faculty of Medicine	student	jovanalepenjak@gmail.com	<i>[Signature]</i>
16.	Simona Munić	Faculty of Medicine	student	simonovic86@gmail.com	<i>[Signature]</i>
17.					

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➤ **Agenda of Institutional training**

## **AGENDA**

**06 NOVEMBER 2024**

18:00 – 18:30	<b>Registration of participants</b>	
18:30 – 18:35	Welcome speech	
18:35 – 19:35	Students' mobility and possibilities for students	<b>Aleksandar Tanovic</b> , student president
19:35 – 20:00	Safety and security protocols at home institution	<b>Aleksandar Tanovic</b> , student president
20:00 – 20:15	Questions	<b>All participants</b>

➤ **Minutes**

The institutional training was intended exclusively for students of the Faculty of Medicine. In order to include as many students as possible, this time the students were presented with mobility opportunities and the opportunities they have in their institution regarding foreign lectures.

In addition to these lectures, a lecture on safety and security protocols was held for the students.

In total there were 16 participants.

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## PHOTOS OF THE MEETING



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